**SAMPLE GRANT PROJECT ORDINANCE FOR AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND PROGRAM**

***THE FOLLOWING IS A SAMPLE GRANT PROJECT ORDINANCE FOR NORTH CAROLINA LOCAL GOVERNMENTS TAKING THE STANDARD ALLOWANCE AND SPENDING ALL THEIR ARP/CSLFRF FUNDS IN THE REVENUE REPLACEMENT CATEGORY. FOR PURPOSES OF THIS SAMPLE, THE TOWN OF TARHEEL IS SPENDING ITS ARP/CSLFRF FUNDS TO REIMBURSE SALARIES AND BENEFITS IN THREE DIFFERENT DEPARTMENTS AND SPENDING THE REMAINING FUNDS ON A SEWER PUMP REPLACEMENT PROJECT.***

**Grant Project Ordinance for the Town of TarHeel American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds**

**BE IT ORDAINED** by the town council of the Town of TarHeel, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

**Section 1:** This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of TarHeel (Town) received a total allocation is $2,000,000. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors;
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and
6. Invest in certain disaster recovery/mitigation projects, Title I projects, and Surface Transportation projects.

**Section 2:**The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1), and expend all its ARP/CSLFRF funds for the provision of government services.

**Section 3:** The following amounts are appropriate for the project and authorized for expenditure:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Internal Project Code** | **Project Description** | **Expenditure Category (EC)** | **Cost Object** | **Appropriation of ARP/CSLFRF Funds** |
| 001 | Reimburse Law enforcement services for period of July 1, 2021 through June 30, 2023 | 6.1 | Salaries | $500,000 |
| Benefits | $35,000 |
| 002 | Reimburse Parks and recreation services for period of July 1, 2021 through June 30, 2023 | 6.1 | Salaries | $200,000 |
| Benefits | $14,000 |
| 003 | Reimburse General administration services for period of July 1, 2021 through June 30,2023 | 6.1 | Salaries | $320,000 |
| Benefits | $21,700 |
| 004 | Sewer pump replacement project | 6.1 | Salaries | $35,000 |
|  |  |  | Benefits | $3,000 |
|  |  |  | Supplies | $871,300 |
|  | **TOTAL** |  |  | **$2,000,000** |

**Section 4:** The following revenues are anticipated to be available to complete the project:

**ARP/CSLFRF Funds:** $2,000,000

**General Fund Transfer:** $0

**Total:**  **$2,000,000**

**Section 5:**The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town’s Uniform Guidance Allowable Costs and Cost Principles Policy. *[FOR MORE INFO ON ALLOWABLE COSTS AND A SAMPLE POLICY, CLICK* [*HERE*](https://canons.sog.unc.edu/2021/12/american-rescue-plan-act-of-2021-allowable-costs-and-cost-principles-including-sample-policy-and-implementation-tools/)*.]*

**Section 6:**The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

**Section 7:** Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

**Section 8:**This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

*NOTE THAT FOR THE SALARY REIMBURSEMENTS, BECAUSE THOSE SALARIES/BENEFITS HAVE ALREADY BEEN PAID FROM OTHER FUNDS, THIS IS AN INTERNAL TRANSACTION. ONCE THE GOVERNING BOARD ADOPTS THE GRANT PROJECT ORDINANCE AUTHORIZING THE REIMBURSEMENTS, THOSE ARP/CSLFRF FUNDS ARE CONSIDERED BOTH OBLIGATED AND EXPENDED. THE LOCAL GOVERNMENT’S FINANCE OFFICER MAY THEN DO A JOURNAL ENTRY TO MOVE THE CASH FROM THE SPECIAL REVENUE FUND TO THE APPROPRIATE GENERAL FUND AND/OR ENTERPRISE FUND(S). THE MONIES BECOME UNRESTRICTED FUND BALANCE IN THOSE FUNDS.*